

Scottish Fuel Poverty Advisory Panel Meeting – Agenda – Tuesday 26th November

10:30 am – 04:30 pm

Atlantic Quay 5, 5th floor meeting room 5.4

	TIMNGS	ITEM	PARTICIPANT(S) INTRODUCING ITEM
1.	10:30 – 10:45	<p>Welcome</p> <p>Brief update from the Social Tariff Grp – meeting 1</p> <p>Brief update from the EAS conference</p>	<p>Matt</p> <p>Matt</p> <p>Roanna</p>
2.	10:45 – 12:00	<p>Fuel Poverty Funding Landscape</p> <p>Verbal reminder of the key findings from the funding landscape literature review and the crisis funding roundtable</p> <p>Draft principles & recommendations /recommendations</p> <ul style="list-style-type: none"> ➤ Does this draft cover what the Panel wants to say and sign up to? ➤ Publication timeline ➤ Comms approach <p>Is there an additional piece which the Panel wants to comment on around the coalescing of a number of issues likely to exacerbate fuel poverty this winter even more</p>	<p>Roanna</p> <p>Panel</p>
	12:00 – 12:10	COMFORT BREAK	

3.	12:10 – 13:00	<p>Research – lived experience</p> <p>Verbal update on approach to sounding stakeholders out on whether they can participate in running focus groups within the Panel timescales (first qrt 2025)</p> <ul style="list-style-type: none"> ➤ What topics should these focus groups look at? ➤ What output are we aiming for? 	<p>Roanna</p> <p>Panel</p>
	13:00 – 13:30	LUNCH	
4.	13:30 – 14:50	<p>Workplan – current state and delivery options, plus forward look to 2025-2026 workplan</p> <ul style="list-style-type: none"> ➤ The key objective of this session is to agree the pathway to delivering the rest of the workplan 	<p>Philippa and the Panel</p>
	14:50 – 15:00	COMFORT BREAK	
5.	15:00 – 16:00	<p>Engagement with SG Analysts</p> <ul style="list-style-type: none"> ➤ A short recap on where they are with the M&E Framework & how they got there for Matt's benefit. ➤ A more detailed look at the current state of the M&E framework ➤ a bit of time to hear more about what work the analysts have planned and for the Panel to share some of their plans/ideas 	<p>Dr Amy Nimegeer, Principal Research Officer (Housing and Regeneration), Scottish Government</p>
6.	16:00 – 16:05	<p>Publication of Mins - Discuss on how we are going minute meetings and ensure transparency</p>	<p>Trisha and the Panel</p>
7.	16:05 – 16:15	<p>AOB</p> <ul style="list-style-type: none"> ➤ Panel days for 25/26 (<i>unless already covered under item 4 above</i>) 	<p>All</p> <p>Panel</p>

8.	16:15 – 16:30	Panel Reflections	All
----	---------------	--------------------------	-----