

## Scottish Fuel Poverty Advisory Panel Meeting - Agenda

6th February 2024 09:30 am - 5:00 pm

Glasgow – Atlantic Quay 5, Glennie A & B

	TIMINGS	ITEM	PARTICIPANT(S) INTRODUCING ITEM
1.	09:30 – 09:45	<p>Welcome</p> <ul style="list-style-type: none"> <li>➤ Hasan – introduction</li> <li>➤ Agenda for the day</li> <li>➤ Dashboard – any Panel comments/observations on priority items only as time is short.</li> <li>➤ Action log – Secretariat to comment purely on any incomplete actions as time is short.</li> </ul>	<p>Matt</p> <p>Hasan Matt ALL</p> <p>Trisha</p>
2.	09:45- 12:00	<p>Strategic Plan – agree final version.</p> <p>Draft work plan &amp; annual report messages</p> <ul style="list-style-type: none"> <li>➤ Discuss draft work plan ideas – where the Panel want to focus in 24-25/what should be focussed on at which meetings/what does this mean in terms of potential research.</li> <li>➤ High-level annual report messages – Panel comments and requirement for any research activity associated with the report.</li> </ul>	ALL
3.	12:00- 13:00	<p>HiB – developing &amp; supporting the Panel’s thinking.</p> <ul style="list-style-type: none"> <li>➤ Discussion of questions posed by the paper</li> <li>➤ Discussion of other comments/views the Panel has</li> </ul>	Roanna & Panel
	13:00- 14:00	LUNCH	Informal discussion over sandwich lunch with Existing Homes Alliance (Elizabeth Leighton) & Energy Action Scotland (Frazer Scott) to hear their thoughts on the HiB consultation
	14:00- 14:30	Not scheduled to allow for any overrun/allow for a short break	
4.	14:30- 15:30	<p>Overview of Heat in Buildings consultation</p> <ul style="list-style-type: none"> <li>➤ SG’s approach to the consultation</li> <li>➤ the process</li> <li>➤ the legislative plan</li> </ul>	<p>Madeleine Plater(P) – Head of Heat in Buildings Domestic Regulations and Enforcement Unit</p> <p>[Also in attendance:</p>

5.	15:30-16:00	The HiB M&E framework and its place in the HiB consultation	Annie Howden(V) – Heat Strategy and Programme Team Leader  [Also in attendance: Neal Rafferty(P) - Head of Heat Strategy and Consumer Policy Unit Catrin Cooper(V) - Heat in Buildings Policy, Regulation and Programme Delivery Manager] Robbie Lambie(V) - Heat in Buildings Policy Officer
6.	16:00-16:30	The Fuel Poverty Monitoring & Evaluation Framework ➤ an update on progress	Douglas Armstrong(P) - Fuel Poverty Policy Team Leader  [Also in attendance: Alice Hall (P) – DD Better Homes Naeem Bhatti (P) – Head of Fuel Poverty & Housing Standards Nichelle Gill(P); Samantha Doherty(P) & Mandy Lee(P) (FP Team)  Zach Thompson(V) & Anna Scrimgeour (V)(Analyst Team)
7.	16:30-16:45	Panel reflections	
8.	16:45-17:00	AOB – ➤ Research update ➤ March meeting – update (plan plus media messages) ➤ HES ➤ Date for Scottish Housings Condition Survey Presentation	ALL Kirsten/Roanna Trisha/Philippa  Philippa ALL